



West Michigan Youth Soccer Association

Steps to complete Team Commitment Application Registration

The 2024 Spring Team Commitment Application is ready and open submission. This includes Academy, WMYSA Select & Elite Divisions. Here is the direct link:

https://system.gotsport.com/event_regs/b6828d775a

The Commitment Application must be submitted no later than January 1, 2024 @ 8:00 pm for the WMYSA 2024 Spring Schedule. The Commitment Application includes your home venue field location, Age of Division, Level of Play, Head Coach Integration, and up to 2 Blackout Dates.

1. The application must be submitted using the link above
2. **Use your GotSport account**
3. **The Team Name should be exactly as the club has it listed**
4. Information for you and the team are the first pages to open. This should be a **REVIEW only**. If the club's name or team name are not correct, please contact your registrar to check on the official name.
5. Event Registration Commitment Information:
 - a. To be placed into the spring season, you **MUST** meet the minimum roster requirement policy.
 - b. Primary Home Team Field/Venue: (location of where you play home games)
 - c. Age Division of Play - this is the Division level you want to play - not necessarily the roster age of the team.
 - d. Level of Play - this lists all potential division levels:
 - I. Elite is for U12 and older
 - ii. Level: A is top level and C is rarely used, but signifies the team wants to play in the lowest division possible.
 - iii. Academy is our 7U & 8U ages. They do not pick blackout dates since this is a Sunday afternoon jamboree set up by the league (4 dates).
 - e. Head Coach Integration is for coaches who are the head coach for multiple teams within WMYSA. If a team is in an Elite Division with Self Scheduling, then they are not part of the integration process; however, since Elite is not a guarantee if you do have multiple teams and do want integration be sure to indicate yes even for those requests. The Academy Program coaches cannot be integrated as part of the scheduling since they are managed separately from the game scheduling.



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- f. If you answered with a number of teams for integration, list the full team names of which teams you are the head coach.
 - g. If your team (whether requesting Elite or Select) needs a blackout date for any reason, this would be "Yes." Reasons to think about needing blackout dates: tournament, school events (track meets, prom, graduation), church events (confirmation, 1st communion) where a significant number of players on the team would not be able to come on the particular date. Limit will be 2 for the Spring season to request.
 - h. Comments: If there is any specific information needed to support placement, please put it here.
6. Schedule Requests - for blackout dates, click in the Exclude Date box. It will pop up a calendar. Make sure you update the year to 2024 as well as the month and date. If you plan to use a second date, click on the Add Additional Date link. Type the date in the empty box using the same format as the first Exclude Date (mm/dd/yyyy). Reminder: WMYSA will not schedule games over Memorial Weekend, May 25/26th.
7. The TEAM COMMITMENT page makes you then mark your team as Select if you are playing U9 – U19 or Recreational if you are an Academy team.
8. The GotSport Payment Terms page should show there are no payments due and be sure to click the Yes, I agree box and then the blue Register box.
9. The system will then take you to a summary page. It should show you have no balance.
10. You should go to your profile page, back to the Team Management and check the Registration for the team. The event will show as WMYSA 2024 Spring Schedule.
 - a. Click on the event name.
 - b. Pop up screen will give you the information. The Registration link will show your answers. If you need to change an answer, click on the Edit button to make those changes.
 - c. Click on the Scheduling Requests to verify the blackout dates are showing correctly. Use the Left side to click on the months with number of days to get to specific dates. It will go to the month view where you will see a blue blackout box on the dates you blacked out. If you need to edit, at the top of the page is a Registration Form Answers button. Click on it and it will allow you to remove and add new dates.